



How to Connect Your Home to the Municipal Water Supply

Contact information:
Grand Traverse County
Dept. of Public Works (DPW)
2650 LaFranier Road
Traverse City, MI 49686

231-995-6039

<http://www.co.grand-traverse.mi.us/>

1 Apply for Service

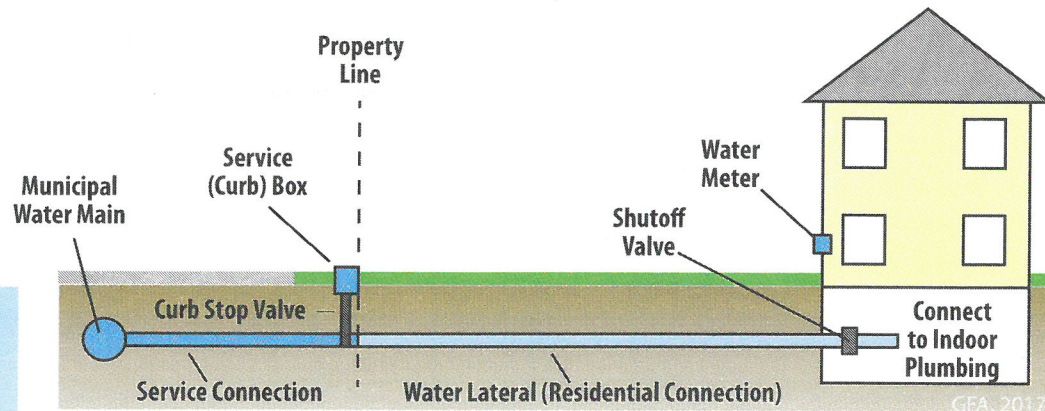
Submit an application to the Grand Traverse County DPW for connection to water. A copy can be obtained from the DPW Office or printed from the website: <https://tinyurl.com/gtcserviceapp>

Permit/connection fees vary by township.

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2 Your Water Meter

All connections require a water meter. The application includes a request for a water meter. The size of the meter is typically based on the size of the service line. The cost of your water meter is included with permit fees. Only authorized DPW personnel can install the meter.



3 Hire Someone to Install The Necessary Service Items

In most situations, the service lead from the municipal water main to the property line is installed; if not, then this will have to be installed at owner's expense. A new service lead requires a tap to the main, a curb stop and a curb box/stop. The fees for a new service are included with permit fees.

The owner is also responsible for installation of piping from curb box to the home.

It is strongly recommended that the owner retain the services of a licensed underground contractor/plumber for this work. Contractors are required to be bonded with the DPW.

Things to Know

All connections require an inspection by authorized DPW personnel, and you are required to comply with all local regulatory agencies. Check with the Building Dept. to see if a building permit is required.

Private wells can be used, however, requirements vary by township so be sure to inquire with the DPW. A well permit through the Health Dept. is required if you elect to install a new/replacement well.

Cross Connections are strictly prohibited. It is strongly recommended that a licensed plumber be consulted if underground irrigation systems are to be installed. Backflow prevention devices may need to be installed to prevent a cross-connection. These devices may require testing; any test report is required to be submitted to the DPW.

4 Call for Inspection

Contact the DPW to schedule an inspection and to witness the connection (48-hr. min. advance notice is required). Other agencies may also require inspections, please contact them directly.

5 Water Turn On/Off

Only authorized DPW personnel are permitted to turn on/off water service. As with an Inspection, the DPW requires a minimum of 48 hours' notice prior to turn on/off.

6 Payment for Service

In addition to the connection fees you will begin receiving regular billings. Monthly charges vary by township and have two parts: 1) a minimum fee, which includes a certain volume of water and 2) a usage fee, which is applied to any usage above the minimum.

Your bill is due by the 20th of each month and must be paid in full by this date to avoid a penalty of 10% of the bill.